

## PPG MEETING 7th JANUARY 2014

- PRESENT:** Pat Lunn, Chair  
Jill Roberts, Billie Reeves, Dan Zamoyski, John Riley, Wendy Riley, Shaun Snow, Pat Miller, Judith Clay, Sandra Watkiss, David Walker  
Nick Derbyshire, Practice Manager  
Nicola Turner – Reception/Secretary - Minutes
- APOLOGIES:** Heather Swindell  
Ann Mack  
John Wickham

**Minutes of Last Meeting (November 2013) approved**

**MATTERS ARISING: None**

### **Flu Campaign:**

Nick reported that the flu campaign had now finished and that it had been very successful. This year was the highest that Bakewell Medical Centre had achieved with 81% of over 65s being vaccinated, 74.9% of the under 65s being vaccinated and 80% of 2-3 year olds.

Pat enquired as to what was happening with the Shingles vaccination. Nick explained that the Shingles vaccination was for 70 year olds and 79 year olds but there had been some confusion and it had been widely read as 70 -79 year olds and many practices had over ordered the vaccination leaving a shortage of vaccinations. There are now enough shingles vaccinations and to date we have vaccinated around half of those eligible.

### **Terms of Reference:**

The Terms of Reference were attached with the November's minutes – they have now been finalised/agreed

### **Membership of National Association**

Nick has sent payment but has not received anything. Pat has not received anything either. Nick to chase. Pat explained that the National Association were a source of information for GP Practices. They hold conferences and workshops and provide general support

### **Feedback from event at Cliff College**

Dan attended a public consultation at Cliff College. He explained that there was a further one in February. Dan reported that there was nothing really to report on. He produced a print out of a draft PowerPoint presentation in respect of 2014/2015

Commissioning Intentions. The report was given to Nick. All the documents should be on the North Derbyshire CCG website.

Dan had also attended a Clinical Network Meeting which is a new steering group. He produced and circulated a Terms of Reference and asked the meeting to comment on the 'Vision'. It was agreed that the 'Vision' was good but the implementation may be difficult. He explained that North Derbyshire CCG had paid £5,000 to develop a possible programme. A Multidisciplinary Team (MDT) has been set up. The programme is a 'Pilot' for discharge patients for non-medical needs. It is aimed for support by volunteers for people who have been discharged from hospital. It is aimed to reduce the burden on the NHS. Dan suggested that this be discussed at the next meeting in March.

### **GP Services Update**

There was an email circulated in respect of expanding working hours for GP practices. Nothing had been discussed with GP practices. There seems to have been a lack of communication. There has been no further correspondence in respect of this but it related to a Government incentive for bids from possible pilot sites.

### **Patient Questionnaires:**

The patient questionnaires have now been completed. There was a total of 42 received, 12 were completed on line. Nick explained that he was disappointed with the response particularly online. It was highlighted that 50% patients were not aware of the extra opening times despite all the advertising. Pat suggested in the future maybe have a presence from PPG members to help the patients and explain the reason for the survey. Nick to summarise and pass to the group ahead of the March meeting prior to publication on the website.

### **Any other Business**

#### **Email addresses**

Nick asked for the groups email addresses for future correspondence. Some members did not have a computer. It was agreed that all correspondence received to be forwarded to Nick who will distribute to the members either via email addresses where held or hard copies if no emails

#### **Confidentiality**

Medical Protection Society – PPG to sign a Confidentiality Agreement. Members at the meeting signed the Confidentiality. Nick to send Confidentiality Agreement to members not at the meeting.

#### **Review**

David Walker suggested that review be attached to the minutes showing what the PPG has achieved in previous years. Pat will provide this.

DATE OF NEXT MEETING: TUESDAY 4<sup>TH</sup> MARCH 2014